

2012 COUNSELOR APPLICATION INFORMATION

Before filling out a Counselor application form, please read the following information CAREFULLY!

-ALL Counselors are required to be CPR certified. If you have previously been certified you will be required to either recertify through the Red Cross or in a two evening course offered here at The Farm (we will have more information on dates and times later in the year). This recertification is offered free of charge. If you have never been certified, please contact the local chapter of the Red Cross for course offerings. **YOU MUST BE CERTIFIED AT THE TIME OF EMPLOYMENT!**

-All Counselors are required to attend a Counselor training session scheduled for May 19th, from 9 am-2 pm. If the applicant has a conflict they (not their parents), must contact Seth by May 1st.

-Applicants are NOT guaranteed the weeks that they sign up for. All applicants will be notified by mail by April 16th, which weeks they have been assigned. A contract with pay rates will also be included in the letter. This contract must be signed and returned no later than April 30th to keep the assigned dates.

- Pay rates are based on previous camp experience and performance. This rate is confidential between the applicant and The Farm. Please do not share this information with other counselors.

-Any questions or concerns can be addressed by the applicant (not the parent) by contacting Seth at 962-3276, or by e-mail at uncfarm@hotmail.com.

-If you are a new employee of The Farm, you will be required to complete the following forms.

NC AND Federal tax withholding forms, work permit (ages 13-17) and I-9 (proof of residency). These forms will be on our website and must be returned with your contract by April 30th.

Please mail contracts and applications to the following address:

Seth Pomerantz, Assistant Manager

1 Alice Ingram Circle

Chapel Hill, NC 27517



UNC Faculty-Staff Recreation Association
#1 Alice Ingram Circle
Chapel Hill, NC 27517
CB #2900
919-962-3276 (FAX) 919-962-6854
www.uncfarm.org

EMPLOYMENT APPLICATION

This application must be completed in full.

Full Name _____ Date of Birth _____

Home Address _____

Email Address _____

Phone Numbers : Home _____ Cell _____

Social Security Number _____

Position(s) Applying for _____

Date available to start _____

Days available to work _____

Hours available to work _____

Date you plan to end employment _____

Reasons for wanting to work at the Farm? _____

Education Circle highest grade completed: 9 10 11 12 GED College: 1 2 3 4 5

Name of school _____

Are you currently CPR certified? ____ Are you currently Lifeguard Training certified? ____

CPR is required for all FSRA positions. Do you have interest in Lifeguard Training? ____

Are you aware of anything that would disqualify or prevent you from completing the responsibilities of the position for which you are applying? (i.e., health problems, criminal conviction, sex-related or child abuse-related offenses, drug or alcohol addiction) Y/N ____
Please explain: _____

EMPLOYMENT RECORD (Starting with most recent job)

Company Name: _____ **Job Title:** _____
Supervisor: _____ **Phone # ()** _____
Duties _____
Employed From: _____ **to** _____
Reason for leaving _____

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Supervisor: _____ **Phone # ()** _____
Duties _____
Employed From: _____ **to** _____
Reason for leaving _____

REFERENCES

NAME	PHONE #	YEARS KNOWN
1. _____		
2. _____		
3. _____		

In case of emergency please notify:

Name _____ Phone # _____

I certify that I have given true, accurate and complete information on this form to the best of my knowledge. I authorize the UNC Faculty-Staff Recreation Association to contact any of my previous employers as well as any listed references to verify the facts and information I have furnished regarding my qualifications and character. I understand that false information or failure to disclose relevant information may be grounds for rejection of my application or grounds for my dismissal If I am employed. I understand that a background check may be performed.

Applicant's Signature _____ **Date** _____

